

Advance Notice
January 25, 2024

Holly Street ELC Playground – Acceptance for Final Completion – Tom Mullins/Martin Turney

Action to be taken: I move the Board approve Final Completion of the contract work for the Holly Street ELC Playground project completed by Exxel Pacific Inc. as of November 15, 2023.

Exxel Pacific Inc. has completed their contract work on the Holly Street ELC Playground project.

Cornerstone Architectural Group recommends the Board approve, November 15, 2023 as the date of Final Completion in accordance with their Certificate of Substantial Completion Notice dated August 15, 2023.

Tom Mullins will be present to answer any questions the Board may have regarding this recommendation.

Please scroll down to Final Completion Notice from Comerstone Architectural Group. & Exxel Pacific Inc. (3 pages)



6161 NE 175th Street, Suite 101
Kenmore, Washington 98028
206.682.5000
cornerstonearch.com

December 28, 2023

Issaquah School District No. 411
5150 220th Ave SE
Issaquah, WA 980296620

Re: Holly Street Early Learning Center Playground

Ladies and Gentlemen:

Pursuant to WAC 392-344-155 (Requirements for Final Acceptance of School Projects by Architect/Engineer) this letter is to recommend Final Acceptance of Holly Street Early Learning Center Playground to the Issaquah School District Board of Directors. Pursuant to WAC 392-343-019.

Based on our best knowledge, information and belief along with field observations and the contract work by Exxel Pacific Inc. is complete and in accordance with the terms and conditions of the contract documents.

We recommend Final Acceptance of the project as complete on November 15, 2023. Substantial completion was established August 15, 2023.

Sincerely,

A handwritten signature in blue ink that reads 'Steve Barnes'.

Steven A Barnes, AIA
Cornerstone Architectural Group

cc: Janelle Walker



FORM OF PROJECT COMPLETION NOTICE BY CONTRACTOR

To: Cornerstone Architectural Group
6161 NE 175th Street, Suite 101
Kenmore, WA 98028

Re: General Contract for
Holly Street ELC Playground
Issaquah School District

We, the undersigned, certify that on this 15th day of November 2023, we have reviewed all parts of the Drawings and Project Manual and all portions of the Work, and in accordance with the Contract Agreement dated the 1st day of May 2023, state that all punchlist corrections have been completed and that all Work is completed and ready for final inspection and Owner's acceptance.

Signed

Project Manager – Lucas Holliday

Exxel Pacific Inc.
Contractor

For

FINAL ACCEPTANCE, PAYMENT AND RELEASE OF RETENTION

The Architect will submit letter of recommendation for final acceptance, in the following sample form, and final certificate for payment, and release of retention when fully satisfied that all requirements of the Contract Documents have been fulfilled. Final acceptance, payment, and release of retention will be made by Owner, after approvals by the Board of Directors meeting in regular sessions.