

Advance Notice
January 11, 2024

District Budget Development Guidelines/Critical Steps and Target Dates – Board

Possible action to be taken: **I move the Board adopt the 2024-25 District Budget Development Guidelines, as presented.**

The Administration requests adoption of the District Budget Development Guidelines for fiscal year 2024-25.

The Administration has established key steps in the budget development process and requests board discussion and direction on these steps. Chief of Finance and Operations, Martin Turney and Executive Director of Finance, Moriah Banasick will be available for further discussion.

Critical Steps and Target Dates

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| 1. Board of Director's Budget Development Guidelines Input | Dec 6 |
| 2. Financial Advisory Core Team (FACT) members identified; team begins to meet to review budget development. (Board, Principal, Certificated, Classified, and Community) | Dec - Aug |
| 3. Board of Director's Budget Development Guidelines Adoption | Jan 11 |
| 4. Board of Directors' Meetings and Retreat | Jan - Apr |
| 5. Budget Process with Updates on District Website | Feb - Aug |
| 6. Legislature Regular Session Ends | Mar 7 |
| 7. Superintendent's Budget Review and Program Changes Announced, as needed | By Apr 25 |
| 8. District Budget and Budget Guide Completed | Jun – Jul |
| 9. Public Hearing – Proposed 2024-25 Budget | Aug 8 |
| 10. Budget Adoption | Aug 22 |