

Advance Notice  
February 09, 2023

District Budget Development Guidelines/Critical Steps and Target Dates – Board

**Possible action to be taken:**                      **I move the Board adopt the 2023-24 District Budget Development Guidelines, as presented.**

The administration requests adoption of the District Budget Development Guidelines for 2023-24.

The administration has established key steps in the budget development process and requests board discussion and direction on these steps as appropriate. Martin Turney will be available for further discussion.

**Critical Steps and Target Dates**

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| 1. Board of Directors' Budget Guidelines                                                                                                                                       | Feb 9     |
| 2. Board of Directors' Retreat to discuss target reduction                                                                                                                     | Feb 10    |
| 3. Board of Directors' Retreat                                                                                                                                                 | Mar 1     |
| 4. Community Listening Session                                                                                                                                                 | Mar 2     |
| 5. Board of Directors' Meetings to discuss first draft of budget                                                                                                               | Mar 9     |
| 6. Board of Directors' Meeting                                                                                                                                                 | Mar 23    |
| 7. <a href="#">Budget Process with updates on District website</a>                                                                                                             | Feb-Aug   |
| 8. Legislature Regular Session ends (SINE DIE)                                                                                                                                 | Apr 24    |
| 9. Board of Directors' Meeting                                                                                                                                                 | Apr 27    |
| 10. Superintendent's Budget and Program Final Review                                                                                                                           | By Apr 30 |
| 11. Financial Advisory Core Team (FACT) members identified; team begins to meet to review budget development. (Board, Principal, Certificated, Classified, and Community reps) | Dec-Aug   |
| 12. District Budget Completed                                                                                                                                                  | June/July |
| 13. Public Hearing – Proposed 2023-24 Budget                                                                                                                                   | Aug 10    |
| 14. Budget Adoption                                                                                                                                                            | Aug 24    |