

**GP-5**  
***CHIEF GOVERNANCE OFFICER'S ROLE***

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The authority enumerated in this policy constitutes the full and total delegation of responsibility by the Board. The president of the Board provides leadership to the Board, ensures the integrity of the Board's processes, exercises interpretive responsibilities and normally serves as the Board's official spokesperson.

Accordingly:

1. The President's job is to assure that the Board's conduct is consistent with its own rules and those legitimately imposed upon it from outside the organization.
  - A. Meeting discussion content will be on those issues which, according to Board policy, clearly belong to the Board to decide or to monitor.
  - B. Deliberation will be fair, open, and thorough, but also timely, orderly, and focused.
  - C. The Board will conduct periodic self-assessments to ensure process improvement.
  - D. The President is empowered to chair Board meetings with all the commonly accepted authority of that position, such as ruling and recognizing.
  - E. The President has no authority to make decisions about policies created by the Board within Ends and Executive Limitations policy areas. Therefore, the President has no authority to supervise or direct the Superintendent.
  - F. The President may represent the Board to outside parties in announcing Board-stated positions and through board delegation.
  - G. The President serves as the official spokesperson when soliciting or receiving legal advice.
2. Other duties of the President include:
  - A. Compiling and facilitating the Board's summative evaluation of the Superintendent.

## GP-5

- B. Executing all documents authorized by the Board, except as otherwise provided by law.
  - C. Appointing one of the existing Board Members as a mentor for any newly appointed or elected Board Member.
  - D. Appointing a sub-committee of two Board Members to review and update the Board Handbook no later than early spring of each election year.
  - E. Appointing a sub-committee of two Board Members to conduct leadership meetings with City electeds, as required.
  - F. On behalf of the Board, and in concert with the Superintendent and immediate past president of the Board, developing the board meeting agendas consistent with the Board's annual calendar, considering input from other Directors and including items approved by Board action.
  - G. After receiving notification from the Superintendent of an emergency or crisis in the District, in accordance with the administration's Crisis Response Plan, the Board President shall notify all Board Members of the situation. During any Board reorganization each Board Member will notify the Board President of how to be notified during an emergency or crisis.
3. The President may delegate any of the authority in GP-5, but remains accountable for its use. In the event that the President has not delegated authority and is not available, the legislative representative shall assume the chair.
4. President Pro-tempore: The legislative representative shall assume the chair, call the meeting to order and lead the Pledge of Allegiance. The chair shall then call for nominations for president pro-tempore. Nominations need not be seconded if repeated by the chair, and may be closed by consensus or by majority vote on a motion of closure. The president pro-tempore shall be chosen by a majority of the members on a voice vote.

*December 14, 2005 – Adoption*

*June 27, 2007 – Updated*

*March 12, 2008 – Monitored, no changes*

*February 28, 2009 – Monitored, no changes*

*March 9, 2011 – Monitored, Updated*

*December 14, 2011 – Modified*

*April 25, 2012 - Modified*

*January 23, 2013 – Modified*

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