

Issaquah School District  
Executive Limitations Monitoring Report  
April 26, 2017  
EL-15 TECHNOLOGY – Annual Internal Report

**The Superintendent certified that the District is in compliance with EL-15 with no exceptions.**

*The Superintendent shall not fail to establish and maintain technology systems and applications consistent with the accomplishment of the Board's Ends.*

Accordingly, the Superintendent shall not fail to:

***1. Provide equitable access to technology throughout the district.***

**Interpretation:**

I interpret this to mean that district administrative leadership in collaboration with the Educational Technology Department and IT/Infrastructure Department shall have a system-wide process for assuring equal access to technology through the district.

**Evidence of Compliance:**

Each year the district implements replacement cycles at each school. Computers/laptops are on a five-year replacement cycle (Board directed). In the fall, School Technology Teams are provided with the amount available to them for their replacement cycle. The School Technology Teams select the district-standard replacements for their school that best suit their school's needs. School Technology Teams also allocate classroom computers, laptops, tablets, non-classroom computers, electronic response systems within their school.

Other equipment on replacement cycles currently are document cameras, and projectors. Those are replaced as needed and managed by the school's Technology Specialist.

Additional Technology Levy allocations are provided to each school for libraries (\$5,000 elementary, \$10,000 secondary) non-classroom computers (4 elementary, 6 middle school, 8 high school), and for School Technology Teams (\$10 per FTE) to spend on printers and other additional district-standard items in their school specifically to improve student learning.

An additional replacement cycle may be made in the spring if other Tech Levy line items allow.

The table below shows the ratio of students to computers as of April 1, 2016, plus other classroom equipment available to staff and students

School	FTE as of 4/1/16	Instructional desktops & laptops-classrooms, labs, library	Ratio: Students to Instruc. Computers	Tablets	Non-classroom computers	Electronic Student Response Systems	Activ-Slates	Doc Cams	Projectors	Interactive tech - ACTIboards & Proj.
AP	586	382	1.5 : 1	119	40	26	2	55	45	29
BW	579	458	1.3 : 1	68	88	29	4	53	11	1
CA	526	474	1.1 : 1	61	36	24	0	43	40	31
CH	513	248	2.1 : 1	31	38	13	2	38	35	33
CL	648	429	1.5 : 1	132	33	38	9	47	45	42
CR	558	349	1.6 : 1	98	31	18	16	37	36	32
CS	670	390	1.7 : 1	134	44	19	2	42	39	37
DS	521	410	1.3 : 1	106	23	16	0	35	37	35
EN	637	390	1.6 : 1	49	34	25	6	40	34	36
GR	779	431	1.8 : 1	152	56	39	9	56	49	45
IVE	581	448	1.3 : 1	142	31	35	12	55	50	34
MH	381	286	1.3 : 1	64	22	23	1	29	29	26
NC	550	447	1.2 : 1	128	49	21	17	37	37	33
SH	566	384	1.5 : 1	103	28	30	12	37	39	32
SS	559	404	1.4 : 1	48	25	18	8	39	41	34
BLMS	873	638	1.4 : 1	147	53	15	1	44	44	38
IMS	764	697	1.1 : 1	41	88	23	34	48	40	40
MMS	1077	755	1.4 : 1	196	84	31	12	59	42	31
PCMS	1049	625	1.7 : 1	114	103	20	3	44	48	38
PLMS	916	588	1.6 : 1	72	106	29	12	51	42	36
IHS	2,071	1462	1.4 : 1	383	182	77	127	102	102	0
LHS	1,136	1266	0.9 : 1	14	124	5	4	68	33	3
SHS	2,000	1281	1.6 : 1	207	211	30	31	136	76	10
TM	17	112	0.2 : 1	16	10	2	1	11	10	8

In addition to the inventory listed above there is a wide variety of assistive and adaptive technology devices for dedicated use by students with an IEP or 504. This includes iPads, technology to assist visually challenged students, amplification, special keyboards and mice.

Internet Service is provided to the Issaquah School District by the K-20 network. I-Net2 high speed fiber is leased from King County.

*Personal electronic devices may be used by students as outlined in the [Electronic Resources policy](#).*

**2. Provide a comprehensive technology plan that directs the outcomes and priorities for the expenditure of technology resources.**

**Interpretation:**

All funding for technology in the Issaquah School District comes from the Issaquah community. Every four years the district administrative leadership in collaboration with the Educational Technology Department and with input from schools develops a technology expenditure proposal. The proposal is presented as a springboard to the Community Bond and Levy Committee for their review, input, and revision. After completion of the community process, the plan is presented to the School Board for their final review and revision. With Board approval a proposal is presented to the community for a vote.

**Evidence of Compliance:**

The most recent Technology Levy was created as outlined above and voted on in February 2014. The community voted to accept the Technology Levy as presented below.

	2014-2015	2015-2016	2016-2017	2017-2018	TOTALS
<b>Staff</b>					
Central Technology Staff	\$1,050,000	\$1,102,500	\$1,157,625	\$1,215,506	\$4,525,631
Technology Specialists	\$850,000	\$892,500	\$937,125	\$983,981	\$3,663,606
Instructional Tech Specialists	\$208,125	\$302,500	\$327,500	\$352,000	\$1,190,125
<b>Total</b>	<b>\$2,108,125</b>	<b>\$2,297,500</b>	<b>\$2,422,250</b>	<b>\$2,551,488</b>	<b>\$9,379,363</b>
<b>Network</b>					
Server Upgrades/Replacements/Data Storage	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
Telecommunications software & hardware	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
E-mail, Backup SW upgrades, Antivirus, OS software, Internet Filter	\$150,000	\$150,000	\$150,000	\$150,000	\$600,000
Firewall, routers, packetshapers	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
ISD Website, Connect, Moodle, PDPlace	\$65,000	\$65,000	\$65,000	\$65,000	\$260,000
Voice over IP transitions	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Video Security Maintenance & Upgrades	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
Upgrade school MDFs & IDF cabling	\$62,500	\$62,500	\$62,500	\$62,500	\$250,000

Network Software, Security detection/protection	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
E-rate services	\$6,000	\$6,500	\$7,000	\$7,500	\$27,000
Wireless higher density expansion, maintenance, upgrades	\$375,000	\$375,000	\$375,000	\$375,000	\$1,500,000
Homeroom Assessment System	\$250,000	\$85,000	\$85,000	\$85,000	\$505,000
Student/Fiscal/HR Software License	\$325,000	\$331,500	\$338,130	\$344,893	\$1,339,523
IOS/MDM for phones/tablets/personal wireless devices	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000
Backbone Switch Upgrades	\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
Secondary Video Conferencing	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
Student Online Registration/Business Process Automation	\$200,000	\$65,000	\$65,000	\$65,000	\$395,000
<b>Total</b>	<b>\$2,233,500</b>	<b>\$1,940,500</b>	<b>\$1,947,630</b>	<b>\$1,954,893</b>	<b>\$8,076,523</b>
<b>For Schools</b>					
Classroom/Lab Replacement Cycle (5 year) & add student use Tablet/Hand held device purchase/replacement	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$6,000,000
Classroom Mobile Devices	\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
Laptops for Instructional Staff	\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000
Laptop Carts 3 per MS, HS, 1 TM	\$37,500	\$37,500	\$37,500	\$37,500	\$150,000
Library Hardware Allocation	\$165,000	\$165,000	\$165,000	\$165,000	\$660,000
Library Subscriptions	\$70,000	\$70,000	\$70,000	\$70,000	\$280,000
Clark Magnet	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Cascade Ridge Magnet	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Briarwood Magnet	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Software Licensing Microsoft	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Non-classroom school staff computers	\$105,000	\$105,000	\$105,000	\$105,000	\$420,000
Career and Tech Ed allocation	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
TechSmart	\$25,000	\$25,000	\$250,000	\$25,000	\$325,000
Building Tech Team Allocation	\$175,000	\$175,000	\$175,000	\$175,000	\$700,000
ITP Hardware	\$500,000	\$500,000	\$500,000	\$500,000	\$2,000,000
Projector Replacement - mounted/interactive (4 year)	\$160,000	\$160,000	\$160,000	\$160,000	\$640,000
Doc Cam Replacement (5 year) and GradeCam	\$150,000	\$150,000	\$150,000	\$150,000	\$600,000
Special Education Adaptive Technology	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
ESRs (Electronic Student Response System)	\$200,000	\$200,000	\$200,000	\$200,000	\$800,000
GPS hardware/software for school buses	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000
Emergency and	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

<b>Communication system</b>					
<b>Total</b>	\$3,952,500	\$3,952,500	\$4,177,500	\$3,952,500	\$16,035,000
<b>Professional Development</b>					
<b>Issaquah Technology Project</b>	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
<b>Tech Stretch, ACTIVstudio, Connect</b>	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
<b>Training - Tech Staff</b>	\$40,000	\$40,000	\$40,000	\$40,000	\$160,000
<b>On-line PD for staff - per diem option</b>	\$35,000	\$35,000	\$35,000	\$35,000	\$140,000
<b>Stipends - Gradebook, Webmaster, Connexpert</b>	\$150,000	\$150,000	\$150,000	\$150,000	\$600,000
<b>Staff Professional Development and Maintenance of teacher websites</b>	\$1,300,000	\$1,350,000	\$1,400,000	\$1,450,000	\$5,500,000
<b>Teacher Tech Training per diem</b>	\$400,000	\$400,000	\$400,000	\$400,000	\$1,600,000
<b>Total</b>	\$1,995,000	\$2,045,000	\$2,095,000	\$2,145,000	\$8,280,000
<b>Grand Total</b>	\$10,289,125	\$10,235,500	\$10,642,380	\$10,603,880	\$41,770,885
<b>Aggregate Summary</b>					
<b>Maintain current service</b>	\$9,241,625	\$9,316,500	\$9,716,750	\$9,671,488	\$37,946,363
<b>Critical Enhancements</b>	\$560,000	\$431,500	\$438,130	\$444,893	\$1,874,523
<b>Enhancements</b>	\$487,500	\$487,500	\$487,500	\$487,500	\$1,950,000
<b>Estimated Tax Impacts (Average)</b>	2014-2015	2015-2016	2016-2017	2017-2018	
<b>Maintain current service</b>	\$0	\$0	\$0	\$0	
<b>Critical Enhancements</b>	\$0	\$0	\$0	\$0	
<b>Enhancements</b>	\$0	\$0	\$0	\$0	
<b>Grand Total</b>	\$1	\$1	\$1	\$1	
<b>Category % Per Year (Average)</b>	2014-2015	2015-2016	2016-2017	2017-2018	
<b>Maintain current service</b>	\$1	\$1	\$1	\$1	
<b>Critical Enhancements</b>	\$0	\$0	\$0	\$0	
<b>Enhancements</b>	\$0	\$0	\$0	\$0	
<b>Grand Total</b>	\$1	\$1	\$1	\$1	
<b>Planned Calendar Year Levy Amounts</b>	2014-2015	2015-2016	2016-2017	2017-2018	Total
<b>Maintain current service</b>	\$8,434,037	\$8,874,591	\$9,805,879	\$10,844,520	\$37,959,027
<b>Critical Enhancements</b>	\$511,064	\$411,033	\$442,149	\$498,853	\$1,863,098
<b>Enhancements</b>	\$444,899	\$464,376	\$491,972	\$546,628	\$1,947,875

<b>Grand Total</b>	\$9,390,000	\$9,750,000	\$10,740,000	\$11,890,000	\$41,770,000
	\$9,390,000	\$9,750,000	\$10,740,000	\$11,890,000	\$41,770,000

**3. Provide access to advanced, technologically rigorous courses for students.**

**Interpretation:**

I interpret this to mean that the district offers technology courses providing advanced technology experiences and equipment for students in which they focus specifically on content that challenges them to think, create, and innovate in ways otherwise unavailable to them.

**Evidence of Compliance:**

The following classes are technologically rigorous as defined by the software and hardware students learn to use while in the class:

<p><b>High School</b></p> <ul style="list-style-type: none"> <li>•</li> <li>• Adv Journalistic Writing (ENG355), SHS</li> <li>• Advance Computer Science Topics/Projects (COM335), IHS</li> <li>• Advance Electrical Engineering (7ELE05), SHS</li> <li>• AP Computer Science (COM600), IHS, LHS</li> <li>• Engineering Robotics (INT442), IHS</li> <li>• Graphic Design 1 (INT240), LHS, IHS, SHS</li> <li>• Graphic Design II (INT241), IHS, SHS</li> <li>• Graphic Design 3 (TEC101), IHS</li> <li>• IB Computer Science HL (COM651), SHS</li> <li>• IB Computer Science SL (COM650), SHS</li> <li>• Interactive Media 1 (INT140), IHS</li> <li>• Intro Computer Science (INT245), IHS, LHS, SHS</li> <li>• Intro to Engineering Design (INT435), IHS, LHS</li> <li>• Intro Video Production (INT150), LHS</li> <li>• Television Production (INT250), LHS, SHS</li> <li>• I-Vision TV/Video Production 1 (INT251), IHS</li> </ul>	<p><b>Middle School</b></p> <ul style="list-style-type: none"> <li>• Digital Photography (IMS, MMS, , BLMS, PCMS)</li> <li>• TV &amp; Video Production (IMS, BLMS, PLMS, PCMS)</li> <li>• Automation and Robotics (MMS)</li> <li>• Design and Modeling (MMS)</li> </ul> <p><b>Elementary School</b></p> <ul style="list-style-type: none"> <li>• <i>Science Tech Magnet Program serving 4<sup>th</sup> and 5<sup>th</sup> grades</i></li> </ul>
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<ul style="list-style-type: none"> <li>• TV/Video Production 2 (INT350), LHS, SHS</li> <li>• I-Vison T/Video Production 2 (INT351), IHS</li> <li>• TV/Video Production 3 (INT450), LHS</li> <li>• TV Production 3 (INT451), SHS</li> <li>• Journalism (ENG350), IHS, LHS</li> <li>• Journalism 2 (ENG351), IHS</li> <li>• Journalistic Writing (ENG354), LHS, SHS</li> <li>• Photography 1 (ART125), IHS</li> <li>• Photography 2 (ART225), IHS</li> <li>• Project in Robotics (7TEC04), IHS</li> <li>• Robotics Lab (7TEC01) 7th period, LHS, SHS</li> <li>• Web Site Design (COM330), IHS, LHS, SHS</li> <li>• Yearbook (INT160), IHS, LHS, SHS</li> <li>• Yearbook 2 (INT161), IHS, SHS</li> <li>• Yearbook 3 (INT162), IHS, SHS</li> </ul>	
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**4. Establish expectations of use of technology by staff and students.**

**Interpretation:**

I interpret this to mean that

- All middle school students will complete the required TechSmart class to assure they understand and can use technology as a learning tool in multiple ways throughout their classes and learning activities. TechSmart curriculum is updated yearly.

School	# of students who took Tech Smart 2015-16	% of students taking Tech Smart
Issaquah MS	248	96.5%
Maywood MS	355	95.2%
Pine Lake MS	310	98.4%
Beaver Lake MS	268	97.1%
Pacific Cascade MS	304	88.4%

- Staff will integrate technology appropriately throughout their curriculum and student learning activities to provide an environment where students use technology as they would use any other tool to learn, create, produce, publish, and collaborate.

- The adoption process for Teaching and Learning Services includes representation from the Educational Technology department to provide guidance and input on technologies to support curriculum and student learning.
- All students in grades 3-11 will take Smarter Balanced Assessments on a computer.

**Evidence of Compliance:**

- Written in the IEA-ISD contract is the goal of providing a powerful student centered 21<sup>st</sup> century learning environment where students are actively engaged in using technology in individual and collaborative learning activities – also called Tier 3 classrooms.
- Technology Levies generously approved by our community for the Issaquah School District have provided the technology resources for all of our schools to have high level access to equipment and to the Internet.
- Technology Levies also have provided training for teachers so those who have participated have the background to create classrooms that have the instruction and daily student learning experiences students need to reach E-4.

***5. Maintain a computing environment that is safe, secure and reliable for students and staff.***

**Interpretation:**

I interpret this to mean that the Issaquah School District Information Technology Department uses every tool available to provide a safe, secure, and reliable network and learning environment for students and staff.

**Evidence of Compliance:**

- Internet Safety Training provided yearly to all students K-12.
- All students must sign the Student Acceptable Use Policy.
- Central CIPA filtering device also blocks access to known malware sites; updates real-time.
- Centrally managed antivirus/antispysware on all district windows machines; updates daily.
- Centrally managed windows security updates – 2 times per month and as needed.
- Inbound Internet e-mail scanned for viruses and malware; updates hourly.
- Server storage access secured by district network account permissions.
- Nightly backups of server-based files to disc or tape; tapes rotated into fire-proof safe storage.
- Disc backup located in different physical location (IVE) from server storage (Admin).
- BYOD wireless Internet-access network firewalled from ISD network, and from peer-to-peer communication.
- Redundant firewalls protect ISD against Internet attacks.
- Redundant power source to help ensure the network keep running.

- The ISD network had a 99.99% up time between June 2015 and March 2016.

Violations of the student Responsible Use Agreement resulting in student discipline are shown in the table below.

School	Misuse of Network		Inappropriate Computer Use		Cellular Phone	
	# of Students	# of Infractions	# of Students	# of Infractions	# of Students	# of Infractions
Issaquah Middle School	0	0	0	0	0	0
Maywood Middle School	0	0	2	2	0	0
Pine Lake Middle School	0	0	0	0	0	0
Beaver Lake Middle School	0	0	0	0	0	0
Pacific Cascade Middle School	1	1	2	2	22	25
Issaquah High School	0	0	0	0	0	0
Liberty High School	0	0	0	0	0	0
Skyline School High	0	0	2	2	0	0
Tiger Mountain	0	0	0	0	0	0

**6. Prohibit the use of technology resources for commercial, political, illegal or indecent purposes or that disrupts the learning environment of students.**

**Interpretation:**

I interpret this to mean that all staff and students are provided with the appropriate Responsible Use Agreement which they read and sign. The Responsible Use Agreement describes appropriate and inappropriate use of the district network and district technology resources.

**Evidence of Compliance:**

All of the prohibitions listed in item six were included in the [Responsible Use Agreements](#) for [K-5](#) and [6-12](#), which is included in the Regulations Manual on the district website..

**Capacity Building**

*Board Approval:*