

Advance Notice
January 25, 2017

District Budget Development Guidelines/Critical Steps and Target Dates – Board

Action to be taken: I move the Board adopt the 2017-18 District Budget Development Guidelines as presented.

The administration requests adoption of the District Budget Development Guidelines for 2017-18 (see separate attachment)

The 2017-18 guidelines as presented are unchanged from those adopted for 2016-17.

The administration has established key steps in the budget development process (below) and requests board discussion and direction on these steps as appropriate. Jacob Kuper will be available for further discussion.

Critical Steps and Target Dates

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| 1. Board of Directors' Budget Guidelines | Jan 25 |
| 2. Budget Process "tracked" with updates on District website | Feb-Aug |
| 3. Legislature Regular Session ends (SINE DIE) | April 23 |
| 4. Superintendent's Budget Review and Program Changes announced as needed. | By April 30 |
| 5. Five-member Financial Advisory Core Team (FACT) members identified; team begins to meet to review budget development. (Board, principal, certificated, classified and PTSA reps to be named) | June-August |
| 6. District Budget Completed | Jun/Jul |
| 7. Public hearing – Proposed 2017-18 Budget | Aug 9 |
| 8. Budget Adoption | Aug 23 |
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